

**TOP
TIPS**



IN2CARE'S TOP TIPS WHEN APPLYING FOR A ROLE

1

Focus on relevance: Tailor your answers to the specific requirements of the job specification. Highlight experiences, skills, and qualifications that are most relevant to the role. DON'T be generic!

*The job specification is attached to all our adverts - full details of the role can be found in there!

2

Be accurate and honest: Provide accurate and honest information throughout the form. Inconsistencies or false information can harm your chances of being considered.

3

Be concise and clear: Keep your responses concise and to the point. Use clear and straightforward language to communicate your thoughts effectively.

4

Use proper grammar and spelling: Present yourself professionally by using proper grammar and spelling. Proofread your responses before submitting to ensure clarity and correctness.

If you have been applying for roles and have not had success yet, take these top tips into consideration!!